

**FACILITIES MEETING MINUTES <sup>i</sup>**

New Bedford Public Schools  
Paul Rodrigues Administration Building  
455 County Street, Room 119  
New Bedford, MA 02740

Facilities Subcommittee Meeting  
May 6, 2021  
5:00pm – 5:30pm

Present: Mr. Bruce Oliveira, Mr. Joshua Amaral  
Also in attendance: Mr. Andrew O’Leary, Mr. Al Oliveira

The meeting commenced at 5:12 pm.

The minutes from the April 8, 2021 Facilities Subcommittee Meeting were reviewed. Voted unanimously on a motion by Mr. Amaral and seconded by Mr. Bruce Oliveira to approve the minutes.

Mr. Al Oliveira mentioned that per the COVID-19 building ventilation plan that filters were replaced during the April vacation break. The merv (13 & 8) filters were changed as part of our quarterly filter change plan and the scrubber HEPA and prefilters were replaced within 6-month change over plan.

Mr. Al Oliveira presented a before and after report that included photos of completed projects during the April vacation break. Mr. Al Oliveira also presented an assessment report that was presented to Superintendent Anderson and Assistant Superintendent O’Leary regarding the PRAB upgraded projects. This report contained photos and explanations of proposed work. Mr. Al Oliveira reviewed the work, photos and issued a quick caption to each project.

Mr. Al Oliveira reviewed the ongoing small/medium projects list and highlighted specific tasks. Mr. Bruce Oliveira questioned the status of the vestibules, the possibility of adding fence around the Rodman dumpsters and the painting of the NBHS Auditorium rear wall. Mr. Al Oliveira replied that the last three vestibules will be procured and completed prior to fiscal year, an assessment of the dumpster fence would be performed and the painting of the rear wall would occur during the summer.

Mr. O’Leary presented the 2020-2021 Facilities Rental Report to the committee. Mr. Bruce Oliveira requested that the new varsity softball field and Keith soccer turf not be rented until the committee can establish rental policies and an appropriate fee schedule.

Mr. Al Oliveira provided the committee with a copy of the School Dude pie charts listing the amount of work orders completed by the Maintenance Staff at each school, from July 1, 2020 to April 30, 2021. A copy of the Maintenance staff work logs during the month of March was also presented. Mr. Al Oliveira updated the committee of the Varsity Baseball field leveling project and the GGD electrical assessments and that a designer was procured via MGL chapter 7.

Mr. Al Oliveira also mentioned that 35 union and no-union employees received OSHA 10 training on May 4-6, 2021.

Voted unanimously on a motion by Mr. Bruce Oliveira and seconded by Mr. Amaral to adjourn.

The meeting adjourned at 6:11 pm.

*Al Oliveira*

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Al Oliveira  
Director of Facilities

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<sup>i</sup> The **Open Meeting Law** requires **public** bodies to create and approve **minutes** in a timely manner. A “timely manner” is considered to be within the next three **public** body **meetings** or 30 days from the date of the **meeting**, whichever is later, unless the **public** body can show good cause for further delay